

**The United States Life Insurance Company in the City of New York**

New York, New York

Administrative Office: P.O. Box 30066, Tampa, FL 33630-3066, Phone: 1-877-672-1648 Fax: 1-877-672-1650

**PLEASE PRINT OR TYPE ALL INFORMATION REQUESTED. COMPLETE IN FULL AND PROVIDE ALL NECESSARY SIGNATURES. SEE NEXT PAGE FOR COMPLETE INSTRUCTIONS.**

1. Group Policy No. \_\_\_\_\_ 2. Issued To \_\_\_\_\_  
NAME OF EMPLOYER

3. Employee's Full Name \_\_\_\_\_  
FIRST MIDDLE LAST

Employee's Date of Birth \_\_\_\_\_  
MO. DAY YR. SOCIAL SECURITY NUMBER

Name of Beneficiary \_\_\_\_\_ Relationship \_\_\_\_\_

4. Spouse's Full Name \_\_\_\_\_  
FIRST MIDDLE LAST

Employee's Date of Birth \_\_\_\_\_  
MO. DAY YR. SOCIAL SECURITY NUMBER

Name of Beneficiary \_\_\_\_\_ Relationship \_\_\_\_\_

5. Eligible Dependent Children To Be Continued?  Yes  No If yes, provide date of birth for the youngest covered dependent child \_\_\_\_\_

6. Employee's Billing Address \_\_\_\_\_  
NUMBER STREET CITY STATE ZIP CODE

7. Date Employee's Employment Terminated \_\_\_\_\_  
MO. DAY YR.

8. Reason For Termination Of Employment \_\_\_\_\_

9. Please check the group worksite product(s) you wish to continue:  Accident  Hospital Indemnity  
 Critical Illness: Amount \$ \_\_\_\_\_  Cancer: Amount \$ \_\_\_\_\_

10. Select One Billing Mode:  Annual  Semiannual  Quarterly

The applicable billing fees are:  
 Annual = \$20 per bill (\$20 per year)  
 Semiannual = \$15 per bill (\$30 per year)  
 Quarterly = \$10 per bill (\$40 per year)

11. Employee Premium \$ \_\_\_\_\_ Employee & Spouse or Emp. +1 Premium \$ \_\_\_\_\_  
 Employee & Child(ren) Premium \$ \_\_\_\_\_ Family Premium: \$ \_\_\_\_\_  
 Amount of Premium Check sent with this request \$ \_\_\_\_\_

**YOUR CHECK TOTALLING THE FIRST FULL PREMIUM FOR EACH INSURED PLUS THE APPROPRIATE BILLING FEE MUST ACCOMPANY THIS REQUEST.**

**IMPORTANT NOTE: IF THE MASTER GROUP POLICY ENDS, YOUR COVERAGE UNDER THIS CONTINUATION OPTION WILL END.**

Signature of Employee \_\_\_\_\_ Date Signed \_\_\_\_\_

Signature of Spouse \_\_\_\_\_ Date Signed \_\_\_\_\_

**THIS SECTION MUST BE COMPLETED BY YOUR EMPLOYER**

I verify the following:

Current amount of coverage for Employee \$ \_\_\_\_\_ Monthly premium \$ \_\_\_\_\_

Current amount of coverage for Employee & Spouse/Employee +1 \$ \_\_\_\_\_ Monthly premium \$ \_\_\_\_\_

Current amount of coverage for Employee & Child(ren) \$ \_\_\_\_\_ Monthly premium \$ \_\_\_\_\_

Current amount of coverage for Family \$ \_\_\_\_\_ Monthly premium \$ \_\_\_\_\_

Premium is paid through: \_\_\_\_\_  
MO. DAY YR.

## **INSTRUCTIONS FOR COMPLETING THE REQUEST TO CONTINUE SUPPLEMENTAL MEDICAL PRODUCTS**

1. You are eligible to continue your coverage after termination of employment if so stated in your certificate of insurance. Your lawful spouse and eligible dependent children, if insured, are also eligible to continue their coverage, but only if you continue your coverage. You must apply within 30 days of your termination date.
2. Be sure to fill this form out completely and obtain the appropriate signatures. You must obtain a signature from a representative of your employer.
3. Submit a check for the appropriate premium plus the billing fee. If you do not know your premium amount, call your employer and ask for the monthly premium figures. Multiply the total premium by the appropriate months for the mode you are selecting (x12 for annual, x6 for semiannual, x3 for quarterly) and add the billing fee. Your request will not be processed without the appropriate check.
4. You will receive a billing statement as soon as your request is processed.
5. Make your check payable to: **The United States Life Insurance Company in the City of New York**
6. Mail this request to: **American General Life Co.  
P.O. Box 30066  
Tampa, FL 33630-3066**